



**RICHARDSON BAY REGIONAL AGENCY**  
**Board of Directors**

**DRAFT REGULAR MEETING MINUTES**

**August 11, 2022**

**5:30 PM – 7:30 PM**

**5:30 PM: CONVENED IN OPEN SESSION REMOTELY VIA ZOOM**

**1. CALL TO ORDER AND ROLL CALL**

**BOARD MEMBERS PRESENT:**

Chair Moulton-Peters  
Director Lynch  
Director Ryan

**STAFF PRESENT:**

Steve McGrath, Interim Executive Director  
Jim Malcolm, Harbormaster  
Karen Prows, Board Clerk

**2. PUBLIC COMMENT:**

None

**3. REPORTS AND COMMENTS:**

**Staff Reports:**

3.1 Executive Directors Report  
3.2 Harbormasters Report

**Board Member Comments:** None

**Public Comments:** None

**4. CONSENT:**

- 4.1 Approve Minutes from 6/09/2022, 6/23/2022, 7/01/2022, and 7/29/2022.
  - 4.1.1 DRAFT Minutes 6/09/2022
  - 4.1.2 DRAFT Minutes 6/23/2022
  - 4.1.3 DRAFT Minutes 7/01/2022
  - 4.1.4 DRAFT Minutes 7/29/2022

4.2 Adopt Resolution 15-22 allowing, but not requiring continued use of tele/video-conferencing for Richardson Bay Regional Board of Directors meetings subject to the Brown Act.

4.2.1 DRAFT Resolution 15-22

4.3 Approve minor amendments to previously approved organizational structure and chart. Staff report by Interim Executive Director.

**Board Member Comments:** None

**Public Comments:** None

M/S

(Lynch/Ryan)

Motion to Approve Consent items 4.1 – 4.3 passed 3-0.

## **5. DISCUSSION:**

5.1 Ordinance Code and Bail Schedule; Revision.

Staff Report by RBRA Interim Executive Director and summary by Gabriel M.B.Ross; Shute, Mihaly & Weinberger LLP.

**Board Member Comments:**

Staff is directed to open public comment period which is to end September 2, 2022 and bring back the revised Ordinances as amended to the September 8, 2022 Board meeting for possible adoption.

**Public Comments:** None

M/S

(Ryan/Lynch)

Motion passed 3-0.

5.2 Adopt Resolution 16-22 establishing procurement authority for the Executive Director and Harbormaster at \$50,000 and \$20,000 respectively.

Staff Report by Interim Executive Director.

5.2.1 DRAFT Resolution 16-22

**Board Member Comments:** None

**Public Comments:** None

M/S

(Lynch/Ryan)

Motion passed 3-0.

- 5.3 Approve Professional Services Agreement in the amount of \$70,000 with Marin Link for distribution of previously approved vessel buyback funds.  
Staff Report by Interim Executive Director.

**Board Member Comments:** None

**Public Comments:** None

M/S  
(Lynch/Ryan)  
Motion passed 3-0.

**6) ADJOURNMENT:**

The meeting was adjourned at 6:05 p.m.

Video of the meeting is available at <http://rbra.ca.gov/meeting-archives/>

