

RICHARDSON BAY REGIONAL AGENCY

STAFF REPORT

For the meeting of September 14, 2023

To: Board of Directors
From: Brad Gross, Executive Director
Subject: Executive Director's Report

STAFF RECOMMENDATION:

Receive and file.

Reporting period June 1, 2023 – September 8, 2023

SUMMARY:

Fiscal:

- 1 Delivered annual invoices to RBRA agency members.
- 2 Worked with MHA and HHS staff to set up invoice and reporting for THVP.
- 3 Sought out audit assistance and signed letter of engagement with O'Connor & Company for FY22/23 audit.

Administration:

- 1 New website is complete and running in beta mode and will convert by the end of September.
- 2 Working to secure new insurance coverage with current carrier and exploring available options with others.
- 3 Recruitment for Deputy Harbor Master position is underway.

DBW:

- 1 Met with assorted DBW Grants administrators exploring opportunities.

BCDC:

- 1 Letters between BCDC lead attorney and RBRA approving placement of vessel and tenant in marina as a live-aboard.
- 2 Met with Enforcement Committee (EC) Staff monthly. Discussed agreement status, timeline, vessel removals and extensions.
- 3 Email to EC staff regarding the fifteen extra vessels due out by 10/15/23 for extension of time to ensure housing opportunities.
- 4 Met with EC staff on 7/19. Explored additional opportunities for the fifteen vessels, signage, and CEQA.
- 5 Email EPZ signage project description and requested direction.

- 6 Email comments to EC Staff re: Sausalito eelgrass restoration plan.
- 7 Multiple phone sessions with EC staff to strategize on management of fifteen vessels.
- 8 Met with EC staff on 8/16 in preparation for 8/23 presentation to full EC.
- 9 Presented update to full BCDC EC along with EC staff on 8/23.
- 10 BCDC EC staff approved the requested extension and letter from ED Goldzband received.

Housing:

- 1 Program initiated May 1, 2023, and four boaters are participating, eleven are in queue to participate, and two have vouchers and are now seeking housing.
- 2 Monthly team meeting to review and communicate.
- 3 Met with team on 8/9 to meet Episcopal Community Services (ECS) staff and strategize on fifteen vessels for 10/15/24.
- 4 County Board of Supervisors approved contract with ECS on 8/15 to provide case management for program participants.
- 5 Weekly meeting with So Marin Case workers.
- 6 August 16, while in Sausalito, met with advocate, anchor out, and ECS staff to introduce anchor out to voucher program.

Vessel Buy Back Program:

- 1 Two vessels bought during the reporting period.

Richardson Bay:

- 1 Communications with Harbor Master Malcolm on consistent basis for briefings on activities in the anchorage and throughout the bay.
- 2 Continue working with vessel owners and live-aboard boaters on solutions to achieve our next BCDC Agreement milestone in 10/15/23 and 10/15/24.
- 3 Worked with outside counsel and Harbor Master Malcolm developing vessel notifications and strategized on timing of posting and progressive procedures for notifications up to and including administrative citations.
- 4 Collaborating with colleagues from Oakland and Alameda regarding their anchor out communities.

Sausalito:

- 1 Working with owners and harbor masters seeking solutions to floating homes and liveaboards.
- 2 Reached out to Mayor and Council member to explain RBRA Temporary Housing Voucher Program and discuss RBRA's assistance. No response.

Grants:

- 1 Received updates on all grants, grant balances and applications.

- 2 Released RFQ for EPA grant project management on 7/10. RFQ closed on 8/11 and award/approval of contract will be presented to RBRA Board for a vote on 9/14.

Public Outreach:

- 1 Weekly meetings with Progress Public Affairs to update and strategize.
- 2 Two interviews by ED, one by Harbor Master Malcolm and Progress Public Affairs during the reporting period.
- 3 June 10 and 11 meeting with anchor outs while in Sausalito.
- 4 August 15 and 16 meetings with public, local activist and anchor outs while in Sausalito.

General:

- 1 Harbor Master Malcolm, Board Clerk Karen Prows working with County Counsel continue to dedicate extensive time to respond to the current Public Records Act request. This level of attention had begun to wane in the last report but increased during this reporting period.
- 2 Numerous meetings with insurance providers and counsel to discuss upcoming policy renewals.
- 3 Briefed Senator McGuire's office on RBRA activities- EPA grant, eelgrass, and temporary housing voucher program.
- 4 Attended the 8/15/23 Marin County Board of Supervisors meeting.
- 5 Collaborating with staff at RGS to develop RBRA records retention policy.

Attachments:

- Attachment 1: July 25, 2023, Email to BCDC re: Eelgrass Restoration Plan
Attachment 2: July 27, 2023, Letter from BCDC Counsel approving live-aboard
Attachment 3: August 24, 2023, Letter from BCDC ED approving requested extension
Attachment 4: August 23, 2023, RBRA PowerPoint for BCDC Enforcement Committee Quarterly Update