

# RICHARDSON BAY REGIONAL AGENCY

## STAFF REPORT

For the meeting of March 14, 2023

**To:** Board of Directors  
**From:** Brad Gross, Executive Director  
**Subject:** Executive Director's Report

### STAFF RECOMMENDATION:

Receive and file.

Reporting period January 4, 2024 – March 8, 2024

### SUMMARY:

Fiscal:

- 1 Completed work on FY22/23 audit with Beth Pollard, County Budget Office, and O'Connor & Company.
- 2 Developed the FY24/25 preliminary budget.
- 3 Completed mid-year budget review.

Administration:

- 1 Meetings with County Counsel and outside counsel regarding ongoing operations and litigation.

BCDC:

- 1 The last floating home was purchased via the Vessel Buyback program and removed from the anchorage on 2/28/24.
- 2 Monthly meetings with BCDC enforcement committee staff continue with positive feedback.

Housing:

- 1 The program initiated 5/1/23, and since its start:
  - 7 vouchers issued and 8 persons housed
  - 1 person is scheduled to move in mid-March
  - 3 with vouchers are in housing search

- 4 persons are in process
  - 16 are now participating (including 8 housed)
- 2 Housing Team meetings every two weeks for program review and information exchange.
  - 3 Weekly meeting with South Marin Case workers.

#### Vessel Buyback:

- 1 Six vessels and one floating home purchased during this reporting period. Sixteen vessels total since program reintroduction April 13, 2023.
- 2 Approximately \$100,000 has been expended.

#### Richardson Bay:

- 1 Communications with Harbor Master Malcolm on consistent basis for briefings on activities in the anchorage and throughout the bay.

#### Eelgrass:

- 1 Eelgrass project kick-off meeting organized by Coastal Policy Solutions (CPS) took place on 2/20.
- 2 Worked with CPS completing subaward contracts for EPA grant.
- 3 Eelgrass Protection Zone signage project continues with anticipated installation by 10/24

#### Sausalito:

- 1 Meeting with Sausalito Harbor Masters has failed to be productive.
- 2 The city expressed an interest in assisting RBRA with solutions, but communications are stalled.
- 3 Communications have been established with Sausalito PD to discuss mutual aid programs.

#### Grants:

- 1 Received updates on all grants, grant balances and applications. RBRA now has six grants to report on, three which remain active. As of January 31, 2023, the status of each grant is described:

Coastal Policy Solutions managed-

- CA Ocean Protection Council; Project: *Phase 1 Implementation of RBRA's Eelgrass Protection and Management Plan (EPMP)*. All project activities for this grant are complete except for final reporting. The grant was for a

total of \$324,681. By the grant's termination date, 100% of the project funds will be expended.

- National Oceanic and Atmospheric Administration (NOAA); Project: *Abandoned and Derelict Vessel Removal in Richardson's Bay to Support Eelgrass Habitat Recovery*. All project activities for this grant are complete except for final reporting. The grant was for a total of \$330,209. By the grant's termination date, 100% of the project funds will be expended.
- US Environmental Protection Agency (EPA); Project: *Collaboratively Restoring Eelgrass in Richardson Bay to Improve Water Quality and Climate Resilience*. This project started in mid-2023 and runs until June 2027. The grant total is \$2,782,586. As of January 31, approximately 1.5% of the grant has been expended.

#### RBRA managed-

- SAVE 21 – This grant covers the period 2/11/2021 – 9/30/2023 and was a total of \$220,500 and 100% of the grant was expended by the termination date.
- SAVE 22 – This grant covers the period 10/30/2022 – 10/30/2024 and is a total of \$233,300 and 0% of the grant has been expended.
- SAVE 23 – This grant covers the period 11/27/2023 – 9/30/2025 and it a total of \$275,000 and 0% of the grant has been expended.

#### Public Outreach:

- 1 Weekly meetings with Progress Public Affairs to update and strategize.
- 2 Communication with the press on a frequent basis continues in conjunction with our press consultants.
- 3 Working with PR staff on a draft of quarterly newsletter.

#### General:

- 1 Harbor Master Malcolm, Board Clerk Karen Prows working with County Counsel continue to dedicate extensive time to respond to the current Public Records Act request. The level of attention has been consistent between the last reporting period.
- 2 No new PRA requests received during this reporting period.