

# RICHARDSON BAY REGIONAL AGENCY

## STAFF REPORT

For the meeting of April 13, 2023

**To:** Board of Directors  
**From:** Brad Gross, Executive Director  
**Subject:** Executive Director's Report

### STAFF RECOMMENDATION:

Receive and file.

Reporting period February 9, 2023 – April 7, 2023.

### SUMMARY:

Administration:

- 1 Work with staff to engage Town of Tiburon Clerk to explore hybrid RBRA board meetings.
- 2 Investigating new web site opportunities and modernization.
- 3 Began discussion with insurance brokers for next year's coverage options.
- 4 Meet with RBRA and County staff and consultants developing FY24 budget.
- 5 Briefed by County staff on legislative issues in preparation of CA Boating Congress.

DBW

- 1 Call with Division of Boating and Waterways Deputy Director and grants manager to discuss processing of grant reimbursements.
- 2 Wrote to Senate Rules Committee in support of Ramona Fernandez' appointment as Deputy Director of Division of Boating and Waterways.

BCDC:

- 1 Met with BCDC staff in preparation for upcoming BCDC Commission meeting.
- 2 Attended, and staff presented a well-received annual update at the February meeting of the full commission.
- 3 Received confirmation letter from USCG acknowledging receipt of RBRA petition to amend the anchorage.
- 4 Worked with BCDC on permit modifications for wave analysis project being conducted by UC Davis.

- 5 Met with BCDC Enforcement Committee staff to review activities.
- 6 Communications with BCDE Enforcement Committee staff in preparations for 4/13/23 presentation to full Enforcement Committee.

#### Housing:

- 1 Met with MHA staff and lead representative on new voucher program. MHA staff has begun to engage with HHS and other representatives working with the anchor out community.
- 2 Engaged MHA and HHS to develop budget projections for FY24 Housing Voucher Program.
- 3 Joint meeting with MHA and HHS staff to develop preliminary tasks, guidelines, and partnership opportunities.
- 4 Work with HHS staff to complete agreements for presentation to BOS in April.
- 5 \$3M in funds received from the state on 3/28/23.
- 6 HHS will be presenting the attached Draft Agreement between RBRA and HHS at the 4/18/23 Board of Supervisors meeting.
- 7 Drafted and delivered letter of thanks to Senator McGuire for his efforts to secure the funding for the Temporary Housing Voucher Program.

#### Vessel Buy Back Program:

- 1 Discussion with MarinLink, County of Marin and RBRA staff exploring options for reinstatement.
- 2 Worked with MHA and HHS to estimate possible liner footage of possible vessels for updated VBBP.
- 3 Draft Professional Services Agreement in preparations for reinstatements of the Program.
- 4 Worked with Marin Link preparing MOU in preparation for the reinstatement of the Program.

#### Richardson Bay:

- 1 Communications with Harbor Master Malcolm on consistent basis for briefings on activities in the anchorage and throughout the Bay.
- 2 Severe storms throughout the months of February and March resulted in numerous vessels pulled off station, run aground and sinking. Constant work with Harbor Master.
- 3 Working with vessel owners and live aboard boaters on solutions to achieve our next BCDC Agreement milestone in 10/23.
- 4 Working with Sausalito Harbor Masters to find opportunities for floating homes and vessels.

City of Sausalito:

- 1 Email communications with City officials continue.
- 2 RBRA worked with City to address aftermath of storm.
- 3 RBRA provided mutual aid at the Sheriff's request.

Grants:

- 1 Received updates on all grants, grant balances and applications.
- 2 Final paperwork has been submitted for the Environmental Protection Agency grant application.
- 3 Grant reimbursements for DBW and NOAA grants are on track and reimbursements have been coming in regularly.

General:

- 1 Harbor Master Malcolm, Board Clerk Karen Prows working with County Counsel, continue to dedicate extensive time to respond to the current Public Records Act request. This level of attention has begun to wane, but staff continue to respond as required.
- 2 Senior Advisor McGrath continues to assist in concluding and briefing on special projects, specifically the new voucher program and the transition/hand off, of budget development, reporting,
- 3 BCDC agreement, and reports.
- 4 Continued engagement with members of the public who have provided public comments at past RBRA Board meetings.
- 5 Preliminary budget development working with contract cities and the County.
- 6 Working with staff to explore new or updated to RBRA website.
- 7 Attend one day of the CA Boating Congress in Sacramento on 4/12/23.
- 8 Upcoming travel to Sacramento to attend the CA Association of Harbor Masters and Port Captains annual training conference, May 23-25, 2023.

Attachments:

Attachment 1: Draft RBRA/HHS Agreement

Attachment 2: Confirmation letter to Senate Rules Committee re: Ramona Fernandez

Attachment 3: Thank you letter to Senator McGuire re: Grant funds