



RICHARDSON BAY REGIONAL AGENCY
Board of Directors
***DRAFT* REGULAR MEETING MINUTES**
March 14, 2024
5:30 PM – 7:00 PM

5:30 PM: CONVENED IN OPEN SESSION AT TIBURON TOWN HALL, 1505 TIBURON BOULEVARD, TIBURON, CA 94920 AND ALSO VIA ZOOM

1. CALL TO ORDER AND ROLL CALL

MEMBERS PRESENT: Chair Lynch, Vice-Chair Ryan, Director Wickham
Director Moulton-Peters

STAFF PRESENT: Brad Gross, Executive Director; Jim Malcolm, Harbormaster;
Karen Prows, Board Clerk

2. PUBLIC COMMENT: (ITEMS NOT ON THE AGENDA)

Present: Jeff Chase, Robbie Powelson, Arthur Bruce, Via Zoom: Kristina Weber

Chair Lynch asked Executive Director Gross to contact the Zoom caller at the appropriate time.

3. REPORTS AND COMMENTS:

Staff Reports:

3.1 Executive Director

3.2 Harbormaster

Board Member Comments/Questions: None

Public Comments:

Present: Jeff Chase, Robbie Powelson, Kenneth Kennedy

4. CONSENT AGENDA:

4.1 Approve Minutes from January 10, 2024.

4.2 New Meeting Schedule and Resolution. **Staff Report**

4.3 Subaward Contracts for Audubon California and San Francisco State University (SFSU). **Staff Report**

Recommend Approval.

Board Member Comments: None

Public Comments: Jeff Chase requested that item 4.3 be removed from the Consent Calendar. The Chair grants the request and will accept a motion regarding the Consent Calendar, excluding agenda item 4.3.

Motion: Approve Consent items 4.1 and 4.2.

(Ryan/Wickham)

Motion passed 4-0

5. DISCUSSION:

4.3 **Moved from Consent Calendar:** Subaward Contracts for Audubon California and San Francisco State University (SFSU). Staff Report by Executive Director Gross

Board Member Comments: None

Public Comment: Present: Jeff Chase, Robbie Powelson, Arthur Bruce, John Jenkins Via Zoom: Kristina Weber

Motion: Approve Item 4.3, Subaward Contract for Audubon Society and Resolution 24-02; and Subaward Contract for San Francisco State University (SFSU) and Resolution 24-03.

(Ryan/Moulton-Peters)

Motion passed 4-0

5.1 Audit Report for years ending June 30, 2023 and 2022- **Staff Report**

Presented by Executive Director Gross

Staff Recommendation: Accept the Financial Statements and Independent Auditors' Report for years ended June 30, 2023 and 2022.

Board Member Comments: Director Ryan

Public Comments: None

Executive Director Gross responded.

Motion: Accept the Financial Statements and Independent Auditors' Report for years ended June 30, 2023 and 2022.

(Moulton-Peters/Wickham)

Motion passed 4-0

5.2 Mid-Year Budget Report - Staff Report Presented by Executive Director Gross.

Board Member Comments/Questions: None

Public Comments: Via Zoom: Kristina Weber

Executive Director Gross responded.

Motion: Accept and file the Mid-Year Budget Report for Richardson Bay Regional Agency.

(Moulton Peters/Ryan)

Motion passed 4-0

5.3 DRAFT FY25 Preliminary Budget - Staff Report Presented by Executive Director Gross.

Staff Recommendation: Approve Resolution 24-04 adopting the FY24-25 Preliminary Budget.

Board Member Comments/Questions: Director Ryan

Public Comments: Present: Arthur Bruce, Jeff Chase, Robbie Powelson

Via Zoom: Kristina Weber

Executive Director Gross responded.

Motion: Approve Resolution 24-04 adopting the FY24-25 Preliminary Budget. (Wickham/Ryan)

Motion passed 4-0

6. **INFORMATION ITEM:** Powerpoint presentation by Will Reisman Progress Public Affairs on last years' activities.

7. **ADJOURNMENT** was at 7:08 p.m.

Video of the meeting is available at <http://rbra.ca.gov/meeting-archives/>

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