



DEPARTMENT OF  
**HEALTH AND HUMAN SERVICES**

Promoting and protecting health, well-being, self-sufficiency, and safety of all in Marin County.



Benita McLarin, FACHE  
DIRECTOR

April 18, 2023

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

20 North San Pedro Road  
Suite 2002  
San Rafael, CA 94903  
415 473 6924 T  
415 473 3344 TTY  
www.marincounty.org/hhs

**SUBJECT: Department of Health and Human Services, Division of Whole Person Care, requests approval to accept a grant award of \$344,680 from Richardson Bay Regional Agency through June 30, 2024 to support housing-based case management services and approval of related budget actions. (New)**

Dear Supervisors:

**RECOMMENDATIONS:**

1. Authorize the President to accept a grant in the amount of \$344,680 from Richardson Bay Regional Agency (RBRA).
2. Authorize the President to execute grant award agreement.
3. Approve the related one-time FY 2022-23 budget adjustment as detailed in the Fiscal Impact Section.

**SUMMARY:** The Department requests your Board's approval to accept a grant from Richardson Bay Regional Agency to provide operation funds for housing case management for individuals living on anchored vessels in Richardson Bay through June 30, 2024.

**BACKGROUND:** In August 2021, Richardson Bay Regional Agency (RBRA) executed an agreement with Bay Conservation and Development Commission (BCDC) with an overarching goal of removal of all illegally anchored vessels on Richardson Bay by October 15, 2026. RBRA has entered into a contract with Marin Housing Authority (MHA) to provide one-year housing vouchers to each program participant. The proposed funding would provide short-term case management support to the people of the anchor out community who access the MHA vouchers. The Division will work with RBRA to aid in identifying and prioritizing individuals in need of housing assistance.

The case management will be provided by a contracted service provider. The Department will return to your Board at a later date with a proposed contract associated with this grant.

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**COMMUNITY BENEFIT:** Most individuals living anchored in Richardson's Bay ("anchor outs") are considered legally homeless, and the anchorage has become a de facto homeless encampment. Many anchor outs have lived on their vessels for years or sometimes decades and are very disconnected from the community on land. Additionally, because of their location on water, it is difficult for outreach teams to build trusting relationships with many anchor outs, a necessary first step to transitioning to safer, legal housing. The proposed funding will support regular case management visits to anchor outs still on the water to begin the housing process, as well as case management support throughout the housing search and transition to a permanent unit. As people stabilize in their permanent housing, they will be exited from the caseload and new participants added. To the extent possible, anchor outs who are likely to require long-term case management support will be assigned to other programs. It is anticipated that the funding will provide services for 17 individuals at a time.

**EQUITY IMPACT:** In the general population, African Americans and Latinx people face many barriers that ensure that they remain on the lowest end of the economic spectrum and are therefore significantly overrepresented in Marin's homeless population. People experiencing homelessness or recently housed in Marin are dying at higher rates and are dying 22 years earlier than the general Marin population, and their causes of death are most often medical or behavioral health conditions. As people living on Richardson's Bay are very disconnected from healthcare, they are at greater risk for these outcomes. The proposed contract will provide culturally and linguistically appropriate care to facilitate transition to permanent housing and connection to other assistance, including medical and behavioral health care.

**FISCAL IMPACT:** There is no increase to the General Fund Net County cost associated with this request. With your Board's approval, FY 2022-23 expenditure appropriations in the Health and Human Services Grant Fund (2980) will be increased by \$344,680, fully supported by grant revenue. Funds in the amount of \$344,680 will be transferred from the Health and Human Services Grant Fund (2980) to the Health and Human Services Operating fund (2800). The agreement allows for cancellation, with sixty days' notice, should either party wish to terminate.

Action	Fund	Munis Org Code	Program Name	Object Code	Object Code Name	FY2022-23 Budget Adjustment
Increase	2980	29851602	Homeless	580110	Transfer Out	\$344,680
<b>Total Expense</b>						<b>\$344,680</b>
Increase	2980	29851602	Homeless	453110	Other Gov't Agencies	(\$344,680)
<b>Total Revenue</b>						<b>(\$344,680)</b>
<b>Net Fund 2980 Adjustment</b>						<b>\$0</b>

Action	Fund	Munis Org Code	Program Name	Object Code	Object Code Name	FY 2022-23 Budget Adjustment
Increase	2800	28051602	Homeless	522710	CBO Contracts	\$344,680
<b>Total Expense</b>						<b>\$344,680</b>
Increase	2800	28051602	Homeless	480565	Transfer In Grants	(\$344,680)
<b>Total Revenue</b>						<b>(\$344,680)</b>
<b>Net Fund 2800 Adjustment</b>						<b>\$0</b>

**REVIEWED BY:** County Administrator  N/A   
 Department of Finance  N/A   
 Human Resources  N/A   
 County Counsel  N/A

Respectfully submitted,



Benita McLarin  
Director

Munis Budget Adjustment Number: 2023/10 460

## SERVICES AGREEMENT

Between the Richardson Bay Regional Agency and the County of Marin:

Services Provider: County of Marin  
Address: 20 North San Pedro Rd., #2028 San Rafael, CA 94903

Contact Person: Ashley Hart McIntyre

RBRA Contact: Brad Gross, Executive Director

### Purpose and Conditions of the Grant

This funding from the Richardson Bay Regional Agency (RBRA) is made to County of Marin (County) for the purpose and with the conditions outlined below.

- 1) Funding Purpose: Housing case management for individuals living on anchored vessels on the waters of Richardson Bay as of June 1, 2022, and ancillary services as may be needed.
- 2) Term: 4/18/23 – 6/30/24, renewable for an additional three (3) twelve month periods
- 3) Funding Amount: \$295,449 per annum, prorated as necessary on commencement. Initial contract term (14 months): \$344,680
- 4) Payment Schedule: Pre-funded quarterly, to be validated with quarterly expenditure reports.
- 5) Eligible Participants
  - a) Clients included in the 6/1/22 RBRA survey and who remain living in RBRA waters as of 4/1/23 per the updated RBRA survey are eligible to participate in this program. Any persons who were present per the 6/1/22 RBRA survey but are no longer in RBRA waters as of 4/1/23 may be eligible on a case-by-case basis.
- 6) Eligible Costs:
  - a) Housing case management and associated personnel costs
  - b) Outreach and engagement
  - c) Transportation (including water transportation)
  - d) Administration
- 7) Reporting metrics and schedule:
  - a) Quarterly:
    - i) Number of individuals placed in housing, in conjunction with Marin Housing Authority (MHA);

- ii) Number of vessel trips on the water
- iii) Number of individual contacts made

- b) Annual:
    - i) All of the above, plus:
    - ii) Annual report: please submit a brief narrative report (2-3 pages) that includes an update on accomplishments and challenges during the grant period and what you anticipate for the coming year. Include any significant changes in your key staff and leadership.
- 8) Special Conditions:
- a) In August 2021, RBRA executed an agreement with Bay Conservation and Development Commission (BCDC) with an overarching goal of removal of all illegally anchored vessels on Richardson Bay by October 15, 2026. This agreement also includes deadlines prior to that date for certain classifications of vessels. Recognizing the primacy of confidentiality, the County's Department of Health and Human Services (HHS) will work with RBRA to recognize those certain classifications and deadlines to aid in identifying and prioritizing individuals in need of housing assistance.
  - b) Critical to the success of this program is the identification and removal of any and all vessels associated with the client. Removal may include but is not limited to:
    - i) Removal of the vessel to a legal anchorage outside of Richardson Bay, or a slip in a marina;
    - ii) Surrender of the vessel to RBRA for disposal at no cost to the client, which will include participation in RBRA's Vessel Buyback program for eligible vessels (payment to the client);
  - c) Clients receiving housing assistance will be required to acknowledge that they will, in the future, abide by all local (including RBRA), state and federal regulations regarding use of Richardson Bay, and most especially the limitation of anchoring to 72 hours.
- 9) All notices regarding this Agreement shall be sent to the contract manager:
- a) For the County: Ashley Hart McIntyre  
1177 Francisco Blvd. E  
San Rafael, CA 94903  
amcintyre@marincounty.org  
marinwpcquestions@marincounty.org
  - b) For RBRA: Brad Gross, Executive Director  
3901 Civic Center Drive, Rm 308  
San Rafael, CA  
(650) 587-7300 x 124
- 10) Termination:
- a) Either party may terminate this agreement with sixty days written notice.

By signing this Agreement the County signatory acknowledges that they have read and understood the Agreement and that the County accepts its terms and conditions.

County of Marin

By:

*Stephanie Monltom-Peters*

Authorized Signatory

Date:

*4/18/23*

Richardson Bay Regional Agency

By:

DocuSigned by:  
*Brad Gross*  
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Executive Director

Date:

5/8/2023

Annual Budget Breakdown

Activity	Per year	Initial Contract Term (14 months)
Housing-based case management (1 FTE)	\$121,380	\$141,610
Client engagement	\$5,000	\$5,833
Client transportation	\$5,000	\$5,833
Boat services (4 trips/week)	\$100,000	\$116,667
Miscellaneous	\$50,000	\$58,333
Administration (5%)	\$14,069	\$16,404
Total annual expenses	\$295,449	\$344,680