



RICHARDSON BAY REGIONAL AGENCY
Board of Directors
***DRAFT* REGULAR MEETING MINUTES**
July 11, 2024
5:30 PM – 7:00 PM

5:30 PM: CONVENED IN OPEN SESSION AT TIBURON TOWN HALL, 1505 TIBURON BOULEVARD, TIBURON, CA 94920 AND ALSO VIA ZOOM

1. CALL TO ORDER AND ROLL CALL

MEMBERS PRESENT: Chair Lynch, Vice-Chair Ryan, Director Wickham
Director Moulton-Peters

STAFF PRESENT: Brad Gross, Executive Director; Jim Malcolm, Harbormaster;
Karen Prows, Board Clerk

2. PUBLIC COMMENT: (ITEMS NOT ON THE AGENDA)

None

3. REPORTS AND COMMENTS:

Staff Reports:

3.1 Executive Director

3.2 Harbormaster

Board Member Comments/Questions: Director Wickham and Chair Lynch. Executive Director Gross and Harbormaster Malcolm responded.

Director Moulton-Peters commented on the Harbormasters' report and asked a question. Harbormaster Malcolm responded.

Public Comments: None.

4. CONSENT AGENDA:

4.1 Approve Minutes from May 9, 2024.

4.2 Approve Marinlink Contract Amendment No. 1 for Distribution of Vessel Buyback Funds. Approve Amendment No. 1 to Professional Services Contract, approve Resolution 24-10. Staff Report by Executive Director.

Staff recommends approval of the Consent Items.

Board Member Comments: None

Public Comments: None

Motion: Approve Consent items 4.1 and 4.2
(Wickham/Ryan)
Motion passed 4-0

5. DISCUSSION:

5.1 Carry forward of \$714,701 of expenditure budget, \$1,985,703 in contract encumbrances and \$2,661,092 in revenue budget in RBRA's Fund 8050, project 40RBRAEPA, which allows RBRA to fully utilize the EPA grant funds for FY 2024- 25. **Staff Report presented by Executive Director Gross.**

Staff Recommendation: Approve Budget Amendment No. 1 to the FY 2024-25 Budget and Adopt Resolution No. 24-11.

Board Member Comments: None

Public Comments: None

Motion: Approve Budget Amendment No. 1 to the FY 2024-25 Budget and Adopt Resolution No. 24-11.
(Moulton-Peters/ Ryan)
Motion passed 4-0

5.2 - Carry forward of \$2,155,320 of expenditure budget and \$501,742 in contract encumbrances in RBRA's Fund 8050, project 40RBRAHOUS, which allows RBRA to fully utilize the Housing grant funds for FY2024-25.

Staff Report Presented by Executive Director Gross.

Staff Recommendation: Approve Budget Amendment No. 2, in the Fiscal Year 2024-25 budget and Adopt Resolution No. 24-12.

Board Member Comments: None

Public Comments: None

Motion: Approve Budget Amendment No. 2, in the Fiscal Year 2024-25 budget and Adopt Resolution No. 24-12.
(Ryan/Moulton-Peters)
Motion passed 4-0

5.3 - Ordinance Code - Revision Section 4.06.010

Staff Report Presented by Executive Director Gross.

Staff Recommendation: Direct staff to open a public comment period until August 12, 2024; to return with the revised Richardson Bay Regional Agency Ordinance Code, as amended, and comments received for further discussion prior to adoption on September 12, 2024.

Board Member Comments: None

Public Comments: None

Motion: Ordinance 24-01 revising the Richardson Bay Regional Agency Code Section 4.06.010 is approved and staff is directed to open a public comment period until August 12, 2024. Final adoption of the Ordinance will take place at the September 12, 2024 Board Meeting.
(Moulton-Peters/Ryan)
Motion passed 4-0

ADJOURNMENT was at 5:55 PM.

Video of the meeting is available at: <http://rbra.ca.gov/meeting-archives/>