



**RICHARDSON BAY REGIONAL AGENCY**  
**Board of Directors**  
**DRAFT SPECIAL MEETING MINUTES**  
**November 16, 2023**  
**5:00 PM – 6:30 PM**

**5:00 PM: CONVENED IN OPEN SESSION AT TIBURON TOWN HALL, 1505 TIBURON BOULEVARD, TIBURON, CA 94920 AND ALSO VIA ZOOM**

**1. CALL TO ORDER AND ROLL CALL**

**MEMBERS PRESENT:** Chair Lynch, Vice-Chair Ryan, Director Moulton-Peters,  
**MEMBERS ABSENT:** Director Wickham

**STAFF PRESENT:** Brad Gross, Executive Director; Jim Malcolm, Harbormaster;  
Karen Prows, Board Clerk

**2. PUBLIC COMMENT: (ITEMS NOT ON THE AGENDA)**

Chair Lynch moved this item to be heard after Item 6. on the agenda.

**3. REPORTS AND COMMENTS:**

**Staff Reports:**

**3.1 Executive Director**

Executive Director Gross added a comment not included in the report which explained to the public the various reasons for cancellation of Board Meetings.

### 3.2 Harbormaster

As an addendum to his report, Harbormaster Malcolm stated that on the morning of November 13, 2023, Emery Majors, a respected and long-time anchor out, was found deceased on vessel Carefree 2. Harbormaster Malcolm gave RBRA's condolences to any family members.

**Board Member Comments/Questions:**

Director Moulton Peters and Chair Lynch complimented Executive Director Gross on the new RBRA website. Chair Lynch thanked Harbormaster Malcolm for an excellent report and for adding the kind words about the passing of the resident on the anchorage.

**Public Comments:**

None

## 4. CONSENT AGENDA:

4.1 Approve Minutes from September 14, 2023

4.2 SAVE Grant Acceptance

**Board Member Comments:** None

**Public Comments:** None

**Motion:** Approve Consent items 4.1 and 4.2, including Resolution 23-13 accepting the SAVE Grant.

(Moulton-Peters/Ryan)

Motion passed 3-0

## 5. DISCUSSION:

5.1 Report on Draft Richardson Bay Regional Agency Civil Rights Policy.

Staff Recommendation: That this Board receive the staff report, and, after discussion and public comment, adopt Resolution 23-14, approving the RBRA Civil Rights Policy and direct staff to post the materials to the RBRA website as described in this report, as may be amended.

**Board Member Comments/Questions:** Vice-Chair Ryan

**Public Comments:** None

Executive Director Gross responded.

**Motion:** Approve Resolution 23-14, approving the RBRA Civil Rights Policy and directing staff to post the materials to the RBRA website.  
(Ryan/Moulton-Peters)  
Motion passed 3-0

## **6. INFORMATION ITEM – No Board Action Required**

### **6.1 Coastal Policy Solutions Monitoring Report Memo**

A Power Point presentation was given by Rebecca Swartz-Lesberg of Coastal Policy Solutions regarding the Eelgrass Protection Management Plan.

#### **Board Member Comments/Questions:**

Vice-Chair Ryan, Director Moulton-Peters, Chair Lynch.

Rebecca Schwartz-Lesberg responded.

#### **Public Comments:**

Gretchen Lang, Arc Newspaper was present in the room and asked about Eelgrass wasting disease.

Barbara Salzman, Zoom participant, stated that there were audio difficulties and she was unable to hear the entire Power Point presentation.

Rebecca Schwartz-Lesberg responded to Ms. Langs' question.

#### **Board Member Comments:**

Director Moulton-Peters asked if the Power Point Presentation could be re-recorded and posted online so the public could view it.

Executive Director Gross stated that the presentation would be posted on the RBRA website, and asked Ms. Salzman to contact him directly if she wished to.

## **7. ADJOURNMENT** was at 5:52 p.m.

Video of the meeting is available at <http://rbra.ca.gov/meeting-archives/>