

# RICHARDSON'S BAY REGIONAL AGENCY

## STAFF REPORT

For the meeting of May 14, 2026

**To:** Board of Directors  
**From:** Brad Gross, Executive Director  
**Subject:** Housing Case Management Agreement between the County of Marin and RBRA, Amendment #3

### STAFF RECOMMENDATION:

Receive report from staff and approve Amendment #3 to the Housing Case Management Agreement between the County of Marin and RBRA, extending the term for one year to June 30, 2027, increasing the amount of Grant funding by \$200,000, and delegating to the Executive Director the authority to enter into amendments to this Contract subject to Counsel approval as to form.

Motion: Approve Resolution 26-04 approving Amendment #3 extending for one year the agreement between the County of Marin and RBRA to June 30, 2027, increasing the amount of Grant funding by \$200,000 to a total of \$840,129, and delegating to the Executive Director authority to enter into amendments to this Contract subject to Counsel approval as to form.

### BACKGROUND:

At the meeting of April 13, 2023, this Board received a report and approved the attached agreement between the County of Marin (County) and RBRA. This agreement outlines the conditions and expectations of both parties and fundamentally allows the Department of Health and Human Services (HHS) to provide housing case management and ancillary services as may be needed for qualified individuals who are participating in the Temporary Housing Voucher Program (Program).

On August 18, 2023, The County of Marin Board of Supervisors received a similar report which included the RBRA approved agreement, and unanimously approved the agreement between RBRA and HHS.

The agreement included an initial term of 14 months, terminating on June 30, 2024, renewable for an additional three (3) twelve-month periods.

At the meeting of May 9, 2024, this Board received a report and approved Amendment #1, extending the term for one year to June 30, 2025 with no changes to the accepted Grant amount of \$344,680 or scope of services to support housing-based case management services.

At its meeting of May 8, 2025, the Board received a report and approved Amendment #2, extending the term for one year to June 30, 2026, increasing the accepted amount of Grant funding by \$295,449, and no changes to the scope of services to support housing-based case management services.

**DISCUSSION:**

The Program has proven to be successful. As of the date of this writing 26 people have been housed and continue to receive individualized case management support.

To continue with the Program successes, continuing the agreement, approving an extension to June 30, 2027, and approving an additional grant funding amount of \$200,000 per annum as stated in the agreement, is necessary. This will bring the total amount of approved grant funding to \$840,129, to date.

As virtually all of the target population has been housed, the case management services provided under this amendment will be focused on helping Program residents maintain their housing status, and ancillary assistance.

To streamline future efforts, staff is recommending that this Board delegate to Executive Director authority to enter into amendments to this Contract subject to Counsel approval as to form.

**FISCAL IMPACT:**

Program is funded via the State of California Department of Housing and Community Development \$3,000,000 grant funds received on March 28, 2023. If approved, funding for this extension of the agreement will be scheduled at \$200,000 plus the previously approved amount of \$640,129, bringing the total not to exceed contract amount to \$840,129.

Attachments:

- Attachment 1: RBRA/HHS Agreement
- Attachment 2: RBRA/HHS DRAFT Amendment #3
- Attachment 3: DRAFT Resolution 26-04