

# RICHARDSON BAY REGIONAL AGENCY

## STAFF REPORT

For the meeting of December 14, 2023

**To:** Board of Directors  
**From:** Brad Gross, Executive Director  
**Subject:** Executive Director's Report

### STAFF RECOMMENDATION:

Receive and file.

Reporting period November 14, 2023 – December 8, 2023

### SUMMARY:

Fiscal:

- 1 All Agencies have now paid FY23/24 contributions.
- 2 Housing Voucher Program, to date \$182,000 has been spent.
- 3 Work on audit for FY22/23 by O'Connor & Company continues.

Administration:

- 1 Numerous meetings with County Counsel and outside counsel regarding ongoing operations.
- 2 Worked with RGS staff on Deputy Harbor Master recruitment. The offer for employment was extended and accepted with an anticipated start date of 1/2/24.
- 3 Civil Rights Policy approved on 11/16/23 has been posted to website.

BCDC:

- 1 Met with Enforcement Committee Staff monthly. Discussed agreement status, timeline, vessel removals and extensions.
- 2 Received approval for extension from BCDC staff for one floating home to move to a marina berth. Approval to 12/15/23 received.
- 3 Requested one last 90-day extension for the last floating home for a 2/27/23 deadline to move and received a tentative approval with a date yet to be determined.

#### Housing:

- 1 The program initiated 5/1/23, and since its start, four anchor outs housed, eleven are now participating, and five are in the queue to participate, two more vouchers have been issued and one is pending.
- 2 Housing Team meetings are now every two weeks for program review and information exchange.
- 3 Weekly meeting with South Marin Case workers.

#### Vessel Buy Back Program:

- 1 \$39,700 has been expended for nine vessels since reinstating the program in April.
- 2 Funds remain in MarinLink account for the program.

#### Richardson Bay:

- 1 Communications with Harbor Master Malcolm on consistent basis for briefings on activities in the anchorage and throughout the bay.
- 2 Continue working with vessel owners and anchor outs on solutions to achieve our next BCDC Agreement milestone in 10/15/24.

#### Eelgrass:

- 1 Coastal Policy Solutions and Merkel & Associates are working on the Eelgrass Restoration and Management Plan (RAMP) with plans to submit to BCDC on 12/15/23.
- 2 Eelgrass Protection Zone signage project continues with anticipated installation by 10/24.

#### Sausalito:

- 1 Meeting with Sausalito Harbor Masters continues. Seeking solutions to floating homes, liveaboards and housing.
- 2 Met with Sausalito marina owner to finalize plans for owner of a floating home to relocate to his facility.

#### Grants:

- 1 Received updates on all grants, grant balances and applications.

#### Public Outreach:

- 1 Weekly meetings with Progress Public Affairs to update and strategize.
- 2 Was available to meet with anchor outs and housing advocates on 11/17/23 while in Sausalito. No takers this go round.
- 3 Communication with press on a frequent basis.
- 4 Working with PR staff, CPS and RBRA staff, developed a new PowerPoint presentation for the 12/14/23 BCDC Enforcement Committee meeting.

General:

- 1 Harbor Master Malcolm, Board Clerk Karen Prows working with County Counsel continue to dedicate extensive time to respond to the current Public Records Act request. The level of attention has been consistent between the last reporting period.
- 2 One new extensive PRA was received during this reporting period.
- 3 Harbor Master Malcolm and I continue to follow anchor out issues in Alameda.