



RICHARDSON BAY REGIONAL AGENCY

Board of Directors

DRAFT REGULAR MEETING MINUTES

June 8, 2023

5:30 PM – 7:00 PM

5:44 PM: CONVENED IN OPEN SESSION AT TIBURON TOWN HALL, 1505 TIBURON BOULEVARD, TIBURON, CA 94920 AND ALSO VIA ZOOM

1. CALL TO ORDER AND ROLL CALL

DIRECTORS PRESENT: Chair Moulton-Peters, Vice-Chair Lynch, Director Ryan,

STAFF PRESENT: Brad Gross, Executive Director; Jim Malcolm, Harbormaster; Karen Prows, Board Clerk

2. PUBLIC COMMENT: (ITEMS NOT ON THE AGENDA)

Harbormaster Jim Malcolm received one public comment by email at 3:30 p.m. this afternoon which he forwarded to the members of the Board.

3. REPORTS AND COMMENTS:

Staff Reports:

3.1 Executive Director

After Executive Director Gross presented his report, a video was shown of Harbormaster Jim Malcolm receiving the Harbormaster of the Year award given by the California Association of Harbor Masters and Port Captains.

3.2 Harbormaster

Board Member Comments/Questions:

The Board members congratulated Harbormaster Malcolm for his award and thanked him for representing the RBRA so well.

Vice-Chair Lynch requested information about the thirty-five foot Coronado vessel and Harbormaster Jim Malcolm responded.

Public Comments:

Keven Kiffer
Robbie Powelson
Barbara Salzman
Anne Libbin

Executive Director Brad Gross responded.

4. CONSENT:

4.1 Approve Minutes from April 13, 2023

4.2 Outreach and Education; Contract Addendum with Progress Public Affairs. Report was given by Executive Director Brad Gross.

Recommendation: Approve a one-year contract extension and Resolution 23-08 with Progress Public Affairs as consultant to Richardson’s Bay Regional Agency for public outreach and education and authorize the Executive Director to execute a contract addendum with a termination date of June 30, 2024, and an additional \$90,000 for FY24, with all other terms and conditions remaining unchanged.

4.3 Regional Government Services, Resolution 23-09 Adopting FY24 Budget Allocation. Report was given by Executive Director Brad Gross.

Recommendation: Approve Resolution 23-09 Adopting FY24 Budget Allocation for Regional Government Services.

Public Comments:

None

Motion: Approve Consent items 4.1, 4.2, and 4.3
(Ryan/Lynch)

Motion passed 3-0

5. DISCUSSION:

5.1 Fiscal Year 24 Final Budget Approval

Report was given by Executive Director Brad Gross.

Recommendation: Staff recommends that the Board consider the Final Budget for FY 24, and after discussion and public comment, approve Resolution 23-10, adopting the Final Budget for FY 24.

Board Member Comments/Questions:

Director Ryan asked for confirmation that there were no changes from the report that the Board reviewed.

Executive Director Gross responded and confirmed that no changes were made.

Public Comments:

None

Motion: Approve Resolution 23-10 adopting the Final Budget for FY 24.

(Lynch/Ryan)

Motion passed 3-0

5.2 Notification of Notice of Award and approval of Resolution No. 23-11 accepting an award from the US Environmental Protection Agency (EPA) San Francisco Bay Water Quality Improvement Fund (SFBWQIF) in the amount of \$2,782,586.00, and Budget Amendment #1 to FY24 budget, for purposes of restoring at least 15 acres of eelgrass in Richardson Bay, and associated outreach, education, and habitat monitoring activities.

Report was given by Executive Director Brad Gross.

Recommendation: Approve Resolution 23-11.

Board Member Comments/Questions:

Director Ryan asked if the Board would receive notification regarding what the funds are spent on and when, and also if future expenditures would be presented as budget amendments or as part of the budget.

Executive Director Gross responded.

Public Comments:

Keven Kiffer

Motion:

Approve Resolution 23-11 accepting the award from the US Environmental Protection Agency (EPA) San Francisco Bay Water Quality Improvement Fund (SFBWQIF) in the amount of \$2,782,586.00, and Budget Amendment #1 to FY24 budget, for purposes of restoring at least 15 acres of eelgrass in Richardson Bay, and associated outreach, education, and habitat monitoring activities.

(Lynch/Ryan)

Motion passed 3-0

5.3 Election of Officers

Report was given by Executive Director Brad Gross.

Motion:

Chair Moulton-Peters nominated Vice-Chair Lynch as the new Chairperson and Director Ryan as the new Vice-Chairperson.

Director Ryan seconds the motion to appoint Vice-Chair Lynch as the new Chairperson.

Vice-Chair Lynch seconds the motion to appoint Director Ryan as the new Vice-Chair.

Motion passed 3-0

The Clerk read the Oath of Office for the position of Vice Chairperson to Director Ryan and he repeated the oath. The clerk then read the Oath of Office for the position of Chairperson to Vice-Chair Lynch and he repeated the oath.

Executive Director Brad Gross confirmed that the outgoing Chairpersons' term will not end until June 30, 2023, and that the clerk will send the oaths out for signature tomorrow.

6. ADJOURNMENT was at 6:26 p.m.

Video of the meeting is available at <http://rbra.ca.gov/meeting-archives/>